

Job Description: Rehabilitation Officer

Job Title: Rehabilitation Officer

Department: Rehabilitation Team

Primary Objectives: To promote independence through reablement programmes that enable individuals and their families to overcome the effects of visual loss.

Main Duties:

- 1) To accept appropriate referrals from the Rehabilitation Services Management and to carry a manageable caseload as agreed. This will primarily consist of initial contact visits following receipt of the Certificate of Visual Impairment (CVI). Referrals will also come as a result of the Low Vision Letter (LVL), from Social Services, possibly via the Referral of Visual Impairment (RVI), as a result of a re-referral for a more intensive package of rehabilitation, referrals from the SNTS and SPOC.
- 2) To carry out reablement assessments in the SU's home, place of work or other public place and use these to design and implement comprehensive reablement programmes for visually impaired adults and young people, those with additional disabilities, either on an individual or group basis.
- 3) To teach visually impaired adults and young people and those with additional disabilities a range of independence skills appropriate to their needs. This may be conducted on an individual basis or in groups, within people's own homes or in the community.
- 4) To teach a range of indoor and outdoor mobility and independence skills to adults and young people. This may also include sighted guide, pre cane skills, cane skills, orientation, public transport, the use of navigation technology and other mobility aids.
- 5) To assess the need for equipment, aids and gadgets that will enable visually impaired adults and children and those with additional disabilities to retain skills and independence. To source items according to the assessment and to train individuals in their use

- 6) To source funding for specialist equipment and to complete bursary and charity link applications
- 7) To teach communication skills as appropriate, including braille, IT and audio equipment.
- 8) To assess and teach visually impaired adults and young people in the techniques for Eccentric Viewing and Steady Eye
- 9) To assess and implement adaptations for lighting
- 10) To assess and implement other health and safety adaptations ie: grab rails, marking of steps etc
- 11) To assess for Low Vision Aids during a domiciliary visit. To source and teach as appropriate
- 12) Conduct Access assessments with local councils, schools and other organisations where required
- 13) To work closely with and refer to other agencies in order to achieve the desired outcomes for visually impaired adults and young people
- 14) To be able to develop a comprehensive range of Short Term outcome focused reablement programmes for visually impaired adults and young people which have clear timescales
- 15) To be able to develop a comprehensive range of Long Term outcome focused reablement programmes for visually impaired adults and young people which have clear timescales
- 16) To maximise opportunities for acquiring and enhancing the social skills and self confidence of visually impaired adults and young people including those with additional disabilities in cooperation with other Vista teams
- 17) To undertake functional vision assessments of individuals with additional disabilities as agreed with the Rehabilitation Services Coordinator
- 18) To assist during some information days and specialist courses as agreed
- 19) To keep up to date with all new technologies and equipment
- 20) To be able to meet deadlines and keep to timescales in accordance with the SLA
- 21) To write up records of work using remote working and the database within the agreed timescales in accordance with the SLA

- 22) To be able to identify and measure outcomes following a person centred reablement programme
- 23) Flexibility is required in light of possible changes within the reablement team due to council changes

Resources (refer to Guidance Notes):

a) People:

Daily visits to SU's and their families/carers (carries a caseload)

Other professionals/other agencies

b) Financial:

No

Occasional couriering of cash for purchases made from the shop and donations to the charity

c) Non-financial:

Laptop

Mobile Phone

Car

Additional responsibilities

- 1) To ensure activities comply with current law
- 2) To operate within the law at all times, with particular reference to health and safety; safeguarding; equality and data protection legislation
- 3) To work flexibly, including additional hours from time to time to meet the needs of the job, and some unsocial hours working

Prepared by: RScott

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This job description sets out the duties of the post at the time when it was drawn up. Such duties may vary from time to time without changing the general character of the duties or the level of responsibility entailed. Such variations are a common occurrence and cannot of themselves justify a reconsideration of the grading of the post.

Person Specification

Criteria	Essential	Desirable	How Identified (e.g. form, interview, test)
Qualifications & Training	<p>Diploma in Higher Education in Rehabilitation Studies (VI)</p> <p>4 GCSE or equivalent – A-C (one must be English)</p>	Experience working with people in a supporting role	Form Interview
Experience	<p>Work with people from different ethnic and cultural origins</p> <p>Work with older people</p> <p>Experience of working in a variety of settings: voluntary and local authority</p> <p>Experience of supporting people with a disability</p>	<p>Post qualifying experience with visually impaired people</p> <p>Experience with dual sensory loss</p> <p>Work with children and young adults</p>	Form Interview
Skills & Knowledge	<p>Knowledge and skills using IT equipment</p> <p>Proven written and verbal communication skills and excellent interpersonal skills</p> <p>Ability to work as a member of a team</p> <p>Ability to work with little supervision and manage your own caseload</p> <p>Ability to work under pressure and meet deadlines</p> <p>Demonstrate report writing skills</p>	Adaptable and open to change	Form Interview

	Knowledge of data protection and confidentiality		
Personal Qualities	Flexibility Adaptable Empathetic Organised and self motivated		Form Interview
Other	Driving License		Interview