

Vista's Sensory Impairment Training Booking Terms

Payment Terms

Immediate payment is required to secure a booking - please ensure a booking form is completed. We accept the following payment via:

Cheque

Credit/ Debit Card

BACS

Pro-forma Invoice - can be requested. Remittance required no later than 7 working days from issue date.

Cancellation by Vista

Vista reserves the right to cancel a course at any time, but we will endeavour to give delegates as much notice as possible. In these circumstances, delegates will be offered an alternative course date, credit note or a full refund.

Delegate Substitution

No penalty will be incurred but please notify Vista in advance.

Delegate Cancellation

If, for any reason, delegates have to cancel their booking, the following conditions apply.

Notice period required	Refund
28 days or more	Full
14 – 27 days	75%
8 – 13 days	50%
7 days or less	None

Non-attendance

For delegates that do not attend or notify Vista to that effect, Vista will **not** refund the cost of the training, issue a credit note or provide an alternative date. Delegates, in this instance, will be required to pay.